

Ethics and good practice

The Editorial Committee of Cenicafé has the purpose of ensuring the dissemination and transfer of knowledge, safeguarding quality and scientific rigor with ethical commitment. Cenicafé adopted the Code of Conduct established by the Committee on Publication Ethics –COPE–.

General duties and responsibilities of the Editorial Committee of Cenicafé

In their capacity as heads of the Cenicafé Journal, the Editorial Committee will:

- continually improve the journal;
- ensure the quality of published material in the Cenicafé Journal;
- guarantee freedom of expression;
- prevent that commercial interests compromise intellectual criteria;
- be willing to issue corrections, clarifications, retractions and apologies when necessary.

Also, in terms of originality, peer review process on claims, integrity and academic rigor, the Editorial Committee will:

- ensure the quality of published material, considering the objectives and rules of the Journal;
- base decisions to accept or reject a paper for publication only on relevance, originality and clarity of work;
- include a description of the processes used in the peer review of each paper received;
- consider the right of authors to appeal editorial decisions;
- not change decisions on the acceptance of submissions, unless extraordinary situations or irregularities are detected. Any change in the members of the editorial team will not affect decisions already made except in special cases in which serious circumstances converge;
- consider material submitted for publication in the Cenicafé Journal as reserved and confidential, while it is evaluated;
- quickly respond complaints received;
- ensure that the published material conforms to internationally accepted ethical standards;
- assume their duty to act accordingly in case of suspicion of negligence or misconduct. This obligation extends to documents published and unpublished. Not only will publishers reject documents that raise questions about possible misconduct, but also they are ethically obliged to report it.

Individual data protection

Direct responsibility falls on the authors to have the necessary authorizations to post pictures (personal photographs, trademarks, etc.) and other data (age, sex, social status, etc.) of persons or commercial products.